## Disclosure Information Capture Form

The following information will be required in order to create an effective Personal Disclosure Statement (PDS). It is helpful to gather this together and think about  
the points before building a PDS for yourself or for the person you are helping.

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| **What was the crime?** | Offence(s): |
| Offence period (duration): |
|  | |
| **What was the punishment?** | Date of Sentence/Remand: |
| Sentence Type and Length: |
|  | |
| **What are the reasons? What is your story?** | Reasons/ Background to Offence: |
| Any mitigation put forward to court: |
|  | |
| **Do you accept responsibility for what went wrong?** | Did you plead guilty? |
| First offence or details of previous offences: |
| Do you feel more responsible now than you did at the time of the offence? |
|  | |
| **Why won’t it go wrong again in future?** | Praiseworthy prison conduct e.g. Listeners, Support roles etc. |
| Drug or alcohol rehabilitation courses and processes undertaken: |
| Self-improvement courses completed and the impact they had on you: |
| Victim Awareness course completed and any impact it had on you: |
| Overall, how have you changed? |
|  | |
| **The Future:** | Release date/ next parole: |
| Current prison category: |
| Release area or home area if no longer in prison: |
| Who supports you? |
| What are your goals? |